



Letter of Instruction for Free of Payment/DTC Transfer

For use when requesting a charitable gift donation or Free of Payment transfer to another financial institution/transfer agent.

Delivering Account Information

Account Owner:

Alpaca Account Number:

Address:

Daytime Phone Number:

Clearing Firm: Alpaca Securities

DTC #: 3021

Receiving Account Information

Recipient Name:

Recipient Brokerage:

SSN/Tax ID:

Recipient Account Number:

DTC Participant #:

Assets to be Transferred

Security Name:

Symbol/Cusip:

Number of Shares (Whole shares only):

Regards,

Client Name _____

Client signature _____

Date _____